

To all members of Sydenham Lawn Tennis and Croquet Club Ltd

This is to give notice of the Club's 45th AGM on **Wednesday 8 December 2021 at 8.00pm**, which will be held in the Clubhouse.

Agenda

1. Introduction and the Directors' Report
2. To receive the Accounts for the year ended 31 March 2021
3. To elect directors (see Directors' Report)
4. To elect a Bar Committee (see Directors' Report)
5. New Clubhouse Project - update
6. Volunteer of the Year Award
7. Any Other Business

Documents attached

1. The Accounts for the year ended 31 March 2021
2. The Directors' Report, incorporating the Chair's Report
3. Key Role Holders – November 2021

In order for the AGM to take place, it is essential that the quorum of 17 members is met. The directors hope that many more than 17 members will attend the meeting which will take place in the clubhouse.

Asking questions before or at the meeting

Members will be able to ask questions at the meeting but any member can table written questions before the meeting by email to info@sltcc.co.uk. The directors and Club Manager will endeavour to answer all questions at the meeting.

If you cannot attend the AGM or wish to vote before the meeting

A member entitled to attend and vote at this meeting may appoint a proxy in their place if they wish to do so.

A proxy form is attached to this notice. In this form a member may appoint the Chair of the meeting, or a specified person, who must be in attendance at the meeting, to vote in their place. The form enables each member to indicate their views on how the proxy should vote. If no views are stated then the proxy may vote as he/she sees fit.

The proxy form should be delivered to the Club Secretary, Simon Taylor, by post or by hand to his pigeon hole in the foyer, or by email to info@sltcc.co.uk, not less than **24** hours before the meeting.

We will also be sending out with this notice an online proxy form. Instead of using the form attached to this notice, you may use the online form to vote up to **24** hours before the meeting. All voting from members using this form will be collected electronically by the Club.

Any proxy votes submitted after 8.00 pm on 7 December 2021, either on the attached form, or the online form will not be counted.

Each member is only entitled to one vote so members can only use one form of voting. Only one vote will count.

Yours sincerely

Simon Taylor
Club Secretary

11 November 2021

PROXY FORM

I/We: _____

being a member of Sydenham Lawn Tennis and Croquet Club Ltd:

Hereby appoint the Chair of the meeting/or*: _____

of: _____

as proxy to vote for me/us on my/our behalf at the AGM on 8 December 2020 and at any adjournment thereof.

**Delete Chair of the Meeting if you wish to nominate someone else.*

This form may be used to advise the proxy of your views on the following appointments:-
(Strike out whichever is not desired.)

Rotation of directors

To re-elect Gillian Bartlett as a director:	For/Against
To re-elect Raymond Franklin as a director:	For/Against
To re-elect Victoria Courtney as a director:	For/Against

Bar Committee

To re-elect the following members to the Bar Committee	
Simon Taylor:	For/Against
Keith McMillan:	For/Against

To elect the following member to the Bar Committee	
Vikki Chambers	For/Against

Unless otherwise instructed, the proxy may vote as he/she sees fit

Name in block letters _____

Signature(s) _____

Date: _____ 2021