

# Sydenham Lawn Tennis and Croquet Club Limited

## **DIRECTORS' REPORT**

### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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#### Company information

Registered office: Lawrie Park Road  
Sydenham  
London  
SE26 6ET

Company number: 1280576 (England and Wales)

## CHAIRMAN'S REPORT

All members, including juniors, are welcome at our AGM. The main item is to consider a resolution on the club-house development which will, hopefully, last for many decades. At this meeting, we shall account for action to date and seek members' approval to next steps.

Financially, the accounts indicate another sound year, generating an operating surplus of nearly £9,000, up approximately 50% on last year. Turnover is up nearly £21,000 to £130,888, suggesting that our business is growing nicely. These are encouraging results in light of the decision, as recommended in the Business Plan, to employ a part-time Club Manager from July 2015. These are early days but the results do seem to vindicate the employment of a manager who can effectively earn his own salary and hopefully loads more on top.

Total club membership was up 37 from 430 to 467 this July. That is just 1% short of the 475 forecast included in the Business Plan for December 2016. However, as last year, the membership mix has turned out rather different. Squash & racketball, with an historic high of 129 members, is 45% above target; tennis, at 319, is 4% below target; croquet, at 28, is 21% below target; and social membership, at 11, is 100% below target. Activity data indicates a sustained increase in player participation, especially squash court bookings; Tennis Fun Fridays and the rest of the Community Tennis Programme; and our very successful children's holiday camps, which we now manage ourselves having taken back control from Parklanglely this spring.

The Board is delighted by the overwhelmingly favourable response to the appointment of Dez Lewington as part-time Club Manager from April. For those who have not yet met Dez, there will be an opportunity at the AGM when Dez will present the case for the new club-house. For fans of job descriptions and organisation charts, both can be found in the club members' section of the website.

The winner of the Club's Volunteer of the Year Award 2016 will be announced at the AGM. Members are encouraged to submit any nominations for this award. (The roll of previous winners is posted in the bar lounge.) Nominations can be e-mailed to the Club at the usual address, [info@sltcc.co.uk](mailto:info@sltcc.co.uk), or left in my foyer pigeon hole, by Wednesday, 14 September, please.

Another way to say thank you to our many excellent volunteers is through the election of Presidents and Vice-Presidents. This year we have one of each nomination in Barbara Seabrook and Jeff Richards, respectively, who have done so much for the club in the past- and still do so.

I anticipate this will be the last time I am privileged to chair the AGM as I have recently informed colleagues of my wish to step down as soon as a suitable replacement is found. I am confident that we have several very suitable candidates including some with Board room experience. If you do not fancy becoming the new Chair immediately, please consider whether you could fit some other role, thereby releasing the current post-holder to step into the chair ahead of you.

I first became Chair in 1986 and have now served three 5-year terms in 30 years. We all deserve a break! The good news is that Dez is now up to speed and with the rise and rise of the Club Manager, the role of the Chair is diminishing and hopefully will continue to ease under my successor. Finally, I wish to thank all those volunteers and "staff" past and present without whom the role of Chair (and Club Manager) would be impossible.

Peter Lewis  
Chairman

24<sup>th</sup> August 2016

LIST OF VOLUNTEERS AND CONTRACTORS AT 24TH AUGUST 2016

BOARD		TENNIS	
Peter Lewis	Chair	<b>Tennis Committee</b>	
Simon Taylor	Bar & Lettings	Gary Lord	Chair
Ray Franklin	Financial Director	Katharine Beaudry	Minutes Secretary
Gillian Bartlett	Company Secretary	Bill Buah	Beginners Rep/Coaching,
Christine Hensby	Membership Secretary	Christine Hensby	Coaching programme/camps
John Sheridan	Croquet Rep	Gillian Bartlett	Advanced Rep
Stephen Nash	Squash Rep	VACANT	Improver Rep
Gary Lord	Tennis Rep	VACANT	Junior Rep
Jon Sherman	Club Secretary	Jeff Richards	Fixtures/teams coordinator/Wimbledon draw/Club tournaments
VACANT	Events Rep	Vicky Scott	
BAR/CLUBHOUSE/GROUNDS		Club play	
Simon Taylor	Bar Committee Chair & Treasurer/Board Rep	Wayne Evans	Weds Evening Supervisor
Jeff Hinton	Bar Committee	Bill Buah	Junior/Beginners
Marcus van Breugel	Bar Committee	Anthony Marien	Category assessments
Peter Lewis	Bar Committee	<b>Online fixtures</b>	
Jennifer Russell	Acting Bar and Lettings Manager	Barbara Seabrook	Online Fixtures and Results
Wayne Evans	Grounds/Premises Contractor	<b>Junior Tennis Team Managers</b>	
Geoff Radford	Grounds/Premises Contractor	Toby Yates	Mixed 9&U, Mixed 10 & U, Boy's 12, 14, 16 & 18 teams
Paul Oakes	Grounds/Premises Contractor	<b>Ball drawer</b>	
EVENTS AND SOCIAL		Trish Allen	Ball monitor
Jeff Richards	Quiz Organiser	Marcus van Breugel	Ball monitor
ADMINISTRATION		Shelagh Brooks	Ball monitor
Dez Lewington	Club Manager	Tim Allen	Ball monitor
Chris Brooks	Administration	Barbara Seabrook	Ball monitor
Shelagh Brooks	Administration	<b>Team training</b>	
Andrew Lewis	Tennis Calendar Administrator	Heath Waller	Training Administrator
Pete Edwards	Squash Calendar Administrator	<b>SQUASH AND RACKETBALL COMMITTEE</b>	
MARKETING AND COMMUNICATIONS		Pete Edwards	Chair
Christine Hensby	Marketing	Vic Marden	
Scott Harvey	Design and Artwork	Jon Miles	
Daniel Hensby	Webmaster	John Rowe	
HEALTH AND SAFETY		Stephen Nash	Board Rep
Dez Lewington	Welfare Officer	<b>CROQUET COMMITTEE</b>	
Carolyn Buckeridge	Child Protection Officer	Michael Wheeler	Chair
Bill Buah	First Aider/Child Protection Officer	Jane Sheridan	Secretary
Sean Barron	First Aider	Simon Carter	Captain
Toby Yates	First Aider	Diane Chorley	Match Secretary
Toussaint Samuel	First Aider	Tony Foreman	Match Secretary
Trish Allen	Medical Box	John Sheridan	Board Rep
PRESIDENTS		CLUB COACHES	
Jeff Hinton	Club President	Toby Yates	Head Tennis Coach
Barbara Seabrook	Vice President	Toussaint Samuel	Tennis coach
Craig McEwan	Vice President	Bill Buah	Tennis coach
Peter Lewis	Vice President	Jon Miles	Squash coach
LEAGUES		CLUBHOUSE PROJECT TEAM	
Gillian Bartlett	Tennis Leagues	Dez Lewington	Chair
Pete Edwards	Squash Leagues	Lizzie Fraher	Team member
Dave Roberts	Racketball Leagues	Peter Lewis	Team member
VOLUNTEER OF THE YEAR		Geoff Radford	Team member
Simon Taylor			

DIRECTORS' ATTENDANCE AT BOARD MEETINGS FROM 1.1.15 TO 31.3.16

Director	History	Summoned	Attended	%Ratio
Gillian Bartlett		10	10	100%
Ray Franklin		10	10	100%
Christine Hensby		10	10	100%
Dez Lewington	App 2/11/15; res 11/4/16	4	3	75%
Peter Lewis		10	10	100%
Gary Lord	App 7/3/16	1	1	100%
Steve Nash		10	9	90%
Emeka Okonkwo	Res 26/1/15	1 (attended part)	1	100%
Jon Sherman	App 11/5/15	8	7	87.5%
Simon Taylor		10	7	70%

Sydenham Lawn Tennis and Croquet Club (limited by guarantee)

**DIRECTORS' REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

The Directors hereby present their 40<sup>th</sup> report and financial statements for the year ended 31<sup>st</sup> March 2016.

**PRINCIPAL ACTIVITY:** The Company's principal activity is that of a sports club.

**RESULTS:** The results for the year are shown on pages 4-9 of the attached financial statements.

**SHARE CAPITAL:** The Company has no share capital and the liability of members is limited by guarantee.

**CLUB PRESIDENT:** Jeff Hinton retires at the end of his term as President and the Board nominates Barbard Seabrook for election as President until the AGM 2018.

**CLUB VICE-PRESIDENT:** The Board nominates Jeff Richards to fill a vacancy as Vice-President.

**BOARD OF DIRECTORS:** The following have served as directors of the Company since the last meeting and unless otherwise indicated, currently hold office:

Gillian Bartlett	Gary Lord (appointed 7/3/16)
Ray Franklin	Steve Nash
Christine Hensby	Jon Sherman (appointed 11/5/15)
Dez Lewington (appointed 2/11/15; resigned 11/4/16)	John Sheridan (appointed 7/3/16)
Peter Lewis	Simon Taylor

Gary Lord and John Sheridan were co-opted Directors in year and, in accordance with the Articles, each retires and offers himself for re-election. Gillian Bartlett, Peter Lewis and Steve Nash retire by rotation and each, being eligible, offer themselves for re-election.

**BAR COMMITTEE:** In accordance with the relevant statutory requirements, each member of the Bar Committee retires:

Jeff Hinton	Simon Taylor
Peter Lewis	Marcus Van Breugel

Each offers themselves for re-election.

**ORDINARY RESOLUTION:** The Board and club manager have submitted a resolution to approve progress and further work on the clubhouse project.

**SMALL COMPANIES SPECIAL PROVISIONS:** The report of the Directors has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies' regime.

The report was approved by the Board on 19<sup>th</sup> August 2016.

Peter Lewis, Chairman